
		MARIANO MARCOS STATE UNIVERSITY		Document Code		PD-FRM-002	
Procurement Division				Revision No.		5	
Request for Quotation (RFQ) (Goods and Services)				Effectivity Date		April 20, 2022	

REQUEST FOR QUOTATION (RFQ)

Date: May 3, 2023
Quotation No: 2023-08

The Mariano Marcos State University through its Bids and Awards Committee, hereby invites all interested consultants to quote their lowest rate based from the attached Terms of Reference (TOR). Please submit your proposal not later than 7 calendar days from receipt of this RFQ.

For any clarification, you may email us at algabriel@mmsu.edu.ph.



NATHANIEL R. ALIBOYOG
BAC CHAIR

Purpose	ABC	Rate
Hiring of a Technical Consultant/Industry Mentor for the Abel Industry, GIA-DOST PCIEERD as per attached Terms of Reference (TOR)	10,000.00/month	
Total ABC	80,000.00	

After having carefully read and accepted your general conditions, I am offering the rate as noted above.

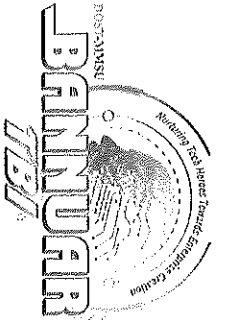
Printed name/Signature

Tel. No./cellphone No. _____
E-mail address _____
TIN _____
Date: _____

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TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
3. Quotations exceeding the Approved Budget for the Contract shall be rejected.
4. Bidders shall submit a copy of the following documents along with the Quotation:
 - a. PhilGEPS Registration Number
 - b. Mayor's Permit / Business Permit or BIR Certificate of Registration
 - c. Professional License/Curriculum Vitae
5. Award of contract shall be made to the higher rated offer which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.



DOST-MMSU Bannuar Technology Business Incubator (TBI)

TERMS OF REFERENCE (TOR)

Title of the Position: Industry Mentor/Consultant for the Abel Industry

Source of Fund: GIA – DOST PCIEERD (HEIRIT: Establishment of DOST-MMSU BANNUAR

Technology Business Incubator for advancing the creative manufacturing industry in the Ilocos Region)

Budget: Php 90,000 (please see terms of payment)

Duration: April 1 – December 31, 2023

A. RATIONALE

The DOST-MMSU Bannuar TBI is an incubator funded by the Department of Science and Technology Philippine Council for Industry, Energy and Emerging Technology Research and Development (DOST-PCIEERD) under the Higher Education Institution Readiness for Innovation and Technopreneurship (HEIRIT) Program. It aims to nurture and develop tech-based and tech-enabled products aimed at creating viable enterprises and improving existing businesses that will contribute to revenue and employment generation in the Region. To successfully implement the incubation program dubbed as Revitalizing Homegrown Industries through Mentorship, Adoption and Technopreneurship (RIMAT), there is a need to link with mentors who are knowledgeable in the creative manufacturing industry, particularly loom weaving.

For this purpose, the project will seek the services of a professional who is immersed in the abel fashion and industry as a consultant.

B. SCOPE OF WORK AND EXPECTED OUTPUTS

The consultant is expected to deliver the following services:

1. Serve as a resource person in topics related to the promotion of the inabel or the abel industry;
 - 1.1 prepare and submit modules on topics delivered
2. Provide insights in improving technologies or products developed leaned towards revitalizing the abel industry;
3. Link the incubatees products to possible adopters/users;
4. Develop marketing strategies for the incubatees' products;
5. Conduct one-on-one session with the incubatees if necessary; and
6. Attend consultations in-person or via online.

C. MINIMUM QUALIFICATION REQUIREMENTS

Course/Degree: Preferably BS in Tourism Management

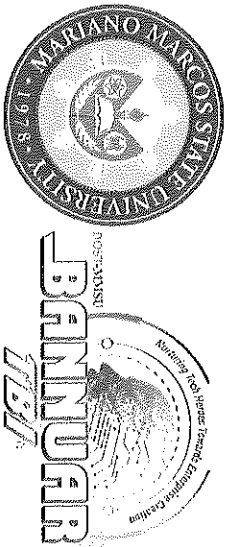
Industry exposure: Fashion (particularly on the use and sale of *inabel* or *inabel wearables* and *functional products*)

Specialization: Cultural heritage preservation, networking and linkaging

Year of experience in the industry: at least 5 years

D. TERMS OF PAYMENT

For this engagement, the consultant shall be paid a professional fee of One thousand pesos Per Hour (PHP 1,000.00 per hour of session) not exceeding of Php 90,000 in total for the entire duration, subject to the mandatory government taxes, chargeable against the GIA –



DOST-MMSU Bannuar Technology Business Incubator (TBI)

DOST PCIEERD Fund (HEIRIT: Establishment of DOST-MMSU BANNUAR Technology Business Incubator for advancing the creative manufacturing industry in the Ilocos Region).

The payment shall be processed and released upon completion and submission of the required outputs or deliverables and upon issuance of a Certificate of Acceptability of outputs and services rendered as defined in this TOR.

Prepared by:

ARMIE C. SABUGO
DOST-MMSU Bannuar TBI Project Leader

ARMIE C. SABUGO
DOST-MMSU Bannuar TBI Project Leader

IMELDA C. CORPUZ
Chief, Accounting Office

Approved:
SHIRLEY C. AGRUPIS
President